

**TITLE OF BASIC RESEARCH**

1 x 1 ID picture

**Name of Researcher**

Position of Researcher

Official Station of the Researcher

*3 spaces*

1. Introduction and Rationale
2. Literature Review
3. Research Questions
4. Scope and Limitation
5. Research Methodology
6. Sampling
7. Data Collection
8. Ethical Issues
9. Plan for Data Analysis
10. Timetable / Gantt Chart
11. Cost Estimates
12. Plans for Dissemination and Utilization
13. References

*Reference: DepEd Order No. 16, s. 2017. Research Management Guidelines.*

*Note:* *(Please remove this part in “red ink” after reading)*

1. *Arial font, size 11 throughout except for texts/figures within tables which can be reduced*
2. *Double-spacing throughout except within tables which can be set with no space in between lines depending upon the readability of texts*
3. *Margin must 1 inch (top, bottom, right) and 1.5 inch for the left*
4. *Page number is set in right bottom*